

# User Manual

## Candidates Registration Module - Agriculture

Click on the URL: - <http://cetcelladmissions.mahait.org>

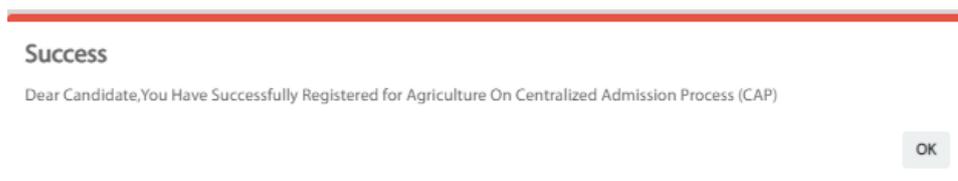
- 1) Click on the **Candidate Registration** Button available on Homepage.



- 2) Click on Select Course as **Agriculture** and Fill the details as mentioned in the screen. For registered email id and registered mobile number has to be verified by OTP. After Email id and Mobile number verification check if verified message displayed on the screen. Enter Captcha and click on Submit button.

The screenshot shows the 'Centralized Admission Process' Candidate Online Registration form. The form is titled 'Centralized Admission Process' Candidate Online Registration. It includes a 'Select Course' dropdown menu with three options: 'LLB 3 Years', 'LLB 5 Years', and 'Agriculture'. The 'Agriculture' option is selected and highlighted with a red box and a red arrow. Below the course selection, there are several input fields: 'First Name of the Candidate', 'Candidate's Father's / Husband's Name', 'Candidate's Last Name', 'Email Id', 'Mobile Number', 'Gender', 'State To Which Candidate Belongs', 'District', 'Taluka', 'User Name', 'Password', and 'Confirm Password'. Each of these fields is highlighted with a red box. At the bottom of the form, there is a 'Captcha' field with a red box and a red arrow. The form also includes a 'Submit' button and a 'Back' button.

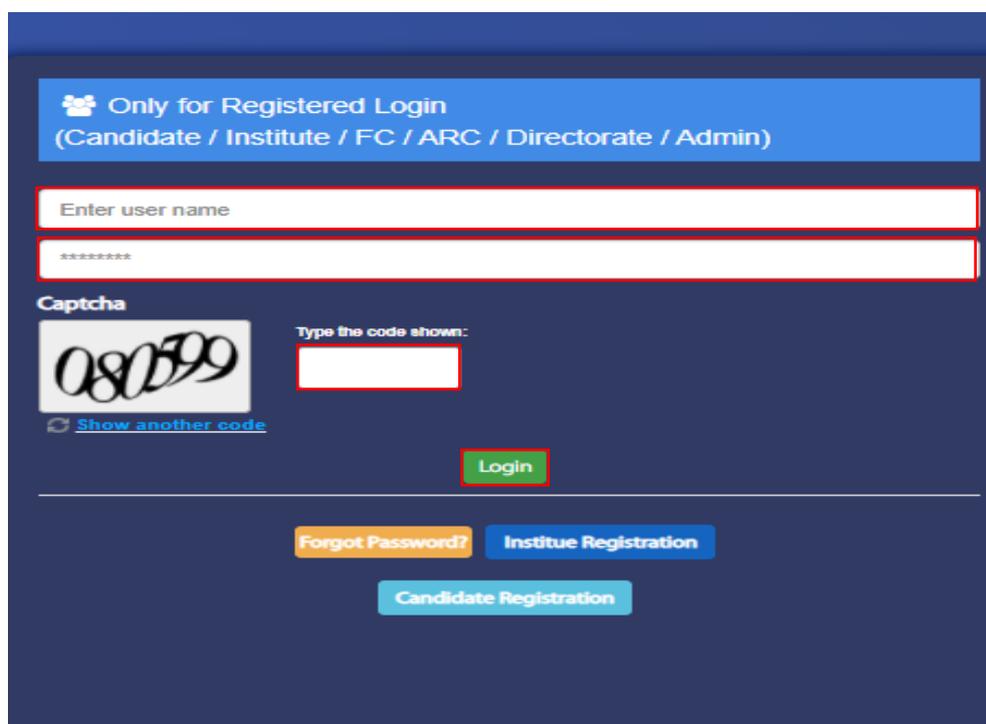
- 3) After Submission **Success** Message will be displayed on portal and click on OK Button.



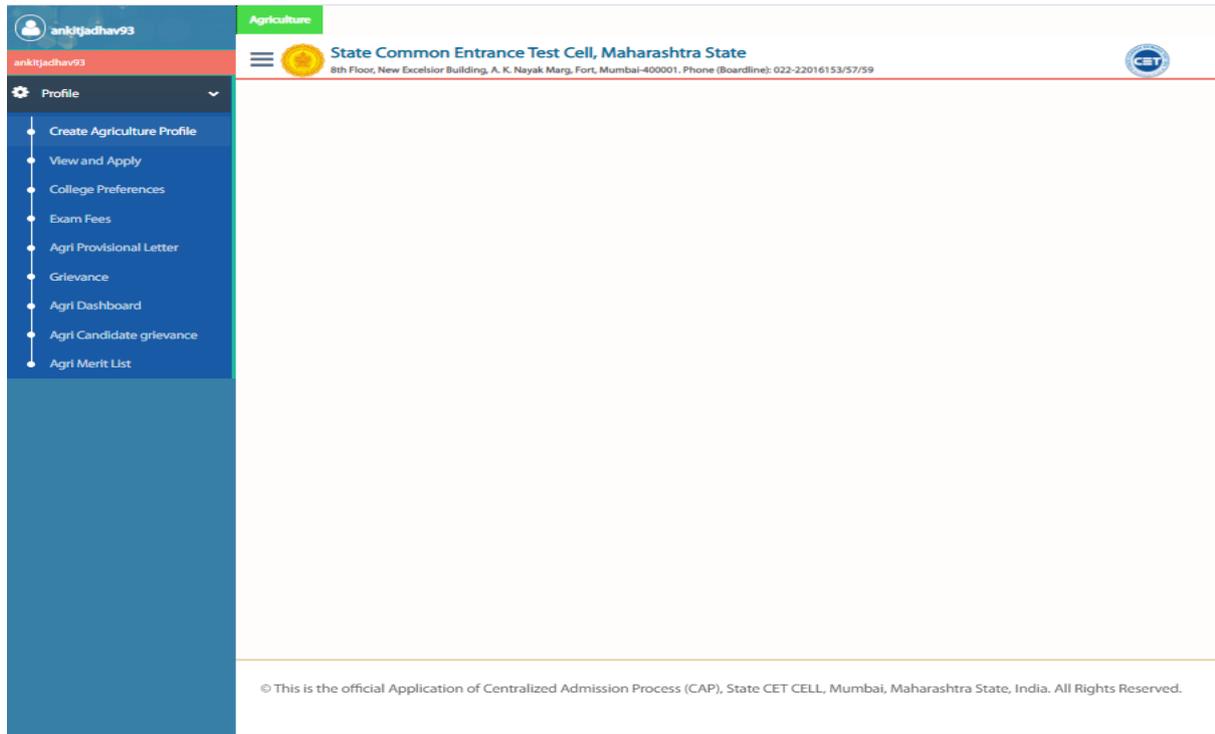
Accordingly candidate will receive SMS on registered mobile no and email id.

Note:- Candidate should save the username and password as it will be used throughout the admission process.

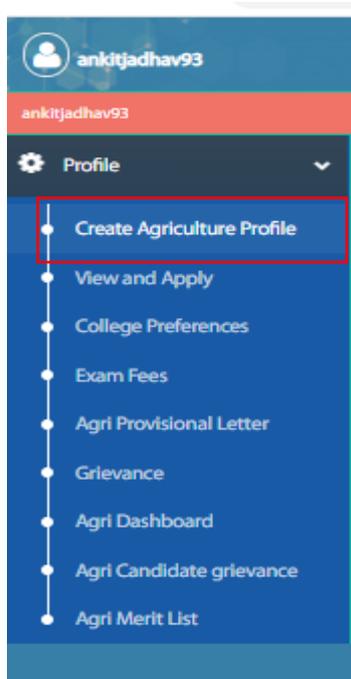
- 4) After successfully registering login on the portal with your **Username & Password**. Enter the **Captcha** and click on the **login** button.

A screenshot of the login page on the portal. The page has a dark blue background. At the top, there is a blue banner with a white icon and the text "Only for Registered Login (Candidate / Institute / FC / ARC / Directorate / Admin)". Below the banner are two input fields: "Enter user name" and a password field with asterisks. Underneath the password field is a "Captcha" section. It includes a small image of a handwritten code "080599", the text "Type the code shown:", and an empty input box for the code. There is a "Show another code" link with a refresh icon. At the bottom of the form is a green "Login" button. Below the login button are three buttons: "Forgot Password?" (orange), "Institute Registration" (blue), and "Candidate Registration" (light blue).

5) After logging in successfully you will see the screen as below. Menu's available on left side panel will be enable only on the CAP schedule dates.



6) To fill the application form , Candidate must Click on the **Create Agriculture Profile**. (Left side of the screen in the dropdown of the profile button)





- 9) After step 8 we will see a **PRE-REQUISITE for CAP 2020 for Agriculture**. Kindly read all the terms mentioned on the screen & click on box of **I ACCEPT**. After all that click on the **OK** button.

**Pre-Requirement for CAP 2020 for Agriculture course**

- Please Read the instruction carefully.
- Candidate must have passed or appeared for HSC (12th Equivalent Examination).
- Maharashtra State Candidate MUST clearly mention the Category in case of reservation (Such as- SC/ST/OBC/KJ/OT-NTA/NT-1(B)/NT-2(C)/NT-3(D)/SBC/PWD/etc). Candidate must possess valid documents like Caste Certificate, Caste Validity Certificate and Non Creamy Layer Certificate as is applicable (valid up to 31st March 2021).
- Fees- If applicant have paid fees for Caste in MH-CET-2020 and fills CAP-2020 form in Open Category then pending difference fees has to be paid by Candidates.
- Please read the User Manual and Information Brochure carefully before filling the CAP online registration form and application form. Candidate should verify the application before finally submitting and making any difference payment(if any).
- Dates of form filling will not be extended in any case.
- Candidates should use their permanent E-mail ID and Mobile Number for the registration of CAP 2020-21. Candidate should keep their E-mail ID and Mobile Number active till the process of CAP is over.

I Accept

- 10) After accepting the pre-requisite, Application form with English language will be available.

- Fill the personal details. (All the fields with \* marked on it are mandatory), Candidate Full name, Email id, Mobile No will be fetched as per registration done)

**Applicant Registration**

Personal Details | Other Detail | Academic Detail | Entrance Exam Details | Weightages | Photo and Sign

Note: All \* marked fields are mandatory

**Personal Details**

Aadhaar No \*  PAN No \*

Candidates Full Name \*  Gender  Male  Female  Transgender

Birth Date \*  E-Mail \*

Mobile No \*  Mobile No 2 (Optional)

Father's Occupation \*  Family Annual Income \*

Candidate's Father's Name \*

Mother's Name \*

Mother's Name \*

- fill the Address details (All the fields with \* marked on it are mandatory). Once all the details are filled kindly click on **SAVE & NEXT** to proceed further.

**Address Detail**

Address Line 1 \*  Address Line 2 \*  State \*

District \*  Taluka \*  City/Village

Pincode \*

11) Fill the Other Details mentioned which includes Domicile details, Orphan details, Religion details & Minority details (All the fields with \* marked on it are mandatory). Once all the details are filled kindly click on **SAVE & NEXT** to proceed further.

#### Domicile Details

Do you belong to Maharashtra State? \*

Select

Do you belong to Jammu and Kashmir Migrant Candidature? \*

Select

#### Orphan Details

Are You an Orphan? \*

Select

#### Religion Details

Religion to which you belong \*

Select

Category to which you belong \*

Select

Caste to which you belong \*

Select

#### Minority Details

Do you belong to Minority Community? \*

Select

Save And Next

Back

## 12) Fill the Academic Details.

- S.S.C. Details (All the fields with \* marked on it are mandatory).

Personal Details | Other Detail | **Academic Detail** | Entrance Exam Details | Weights | Photo and Sign

Note: All \* marked fields are mandatory

### S.S.C. Details

S.S.C. Roll No \*

Name of the Applicant(As per S.S.C. Marksheet) \*

S.S.C. Board \*

S.S.C. Year of Passing \*

S.S.C. Total Marks \*

S.S.C. Marks Obtained \*

S.S.C. Percentage \*

Upload S.S.C. Marksheet \*  
 No file chosen  
(Only .PDF, .JPEG, .JPG files allowed And File size upto 500 KB)

- H.S.C. Details (All the fields with \* marked on it are mandatory).

### H.S.C. Details

H.S.C. Roll No \*

Name of the Applicant(As per HSC/Diploma Marksheet) \*

H.S.C./Diploma Board \*

Year Of Passing \*

Have you applied for Revaluation of HSC Marks ? \*

Have you appeared for HSC Compartment Exam ? \*

Total Marks \*

Marks Obtained \*

H.S.C. / Diploma Percentage \*

H.S.C. No Of Attempt \*

Upload H.S.C. / Diploma Marksheet \*  
 No file chosen  
(Only .PDF, .JPEG, .JPG files allowed And File size upto 500 KB)

H.S.C./Diploma College Name \*

State \*

District \*

Taluka \*

City/Village \*

Home University \*

Select LC OR TC Certificate \*

Vocational/Optional Subject 1

Vocational/Optional Subject 2

- H.S.C. Subject (All the fields with \* marked on it are mandatory).

### H.S.C. Subject

Subject	Marks Obtained	Total Marks
English *	<input type="text"/>	<input type="text"/>
Physics *	<input type="text"/>	<input type="text"/>
Chemistry *	<input type="text"/>	<input type="text"/>
Biology	<input type="text"/>	<input type="text"/>
Maths	<input type="text"/>	<input type="text"/>

13) **Entrance Exams Details**, includes Entrance exam details & other special reservation details. (All the fields with \* marked on it are mandatory). Once all the details are filled kindly click on **SAVE & NEXT** to proceed further.

**From the Entrance Exam details select the entrance exam given by candidate and enter CET application no and click on Search button. All details pertaining to that will be autofetched. And for Special Reservation question whichever document you have click on yes and upload the relevant document proof in original.**

**Applicant Registration**

60 % Completed

Personal DetailsOther DetailAcademic DetailEntrance Exam DetailsWeightagesPhoto and Sign

Note: All \* marked fields are mandatory

**Entrance Exam Details**

Entrance Exam \*  MHT-CET  NEET  JEE

Note: 1) If applicant has filled HSC details for PCM only then in Entrance Exam details should also be PCM  
Note: 2) If applicant has filled HSC details for PCB only then in Entrance Exam should also be PCB

**Other Reservation Details**

Whether the Certificate of the Freedom Fighter issued in favour of parents / Grand parents of the Candidate is issued under the signature of the Hon. Prime Minister Chief Minister, Maharashtra State? \*

Are You a Physically Handicapped(PH)? \*

Whether the "Certificate of Defence Personnel(DP)" issued by the Zilla Sainik Welfare Officer / Discharge Certificate issued by the Officer Commanding the Regiment or Serviceman Certificate issued by the Competent Authority? \*

Whether "Certificate of Project Affected Person (PAP)" issued by District Resettlement Officer OR the competent officer, empowered (with letter of competent officer if empowered) of Government of Maharashtra in the prescribed form that his/her parents "grand parents" land has been acquired by the Government for Agricultural University/ Irrigation/ Power/ Defence Project having the name of beneficiary? \*

Whether "Certificate of Agriculturist (AG)" for the year 2018-19 or 2019-20 issued by the Tahsildar/ Naib Tahsildar OR issue in the format available with Tahsildar / Naib Tahsildar showing that the applicant or his/her parents or grand parents (Paternal) is/ are owner or tenant, holds agricultural land and whose main source of income is derived from personal cultivation of land? \*

Are you from Agriculturist's family having land in his/her name or in the name of parents/grand parents (Paternal) as evidenced by 7/12 certificates or Land-less Agricultural Labour or Agriculturist Certificate issued by the Tahsildar / Naib Tahsildar or those who hails from Fisherman's family certificate of fisherman issued by Assistant commissioner of Fisheries \*

Do you possess NCC "B" or "C" Certificate ( Air/ Naval/ Army wing) issued by the Commandant (Passed during XI or XII Standard)? \*

Do you have NSS Certificate (for atleast 240 hours / special camp) issued by the competent authority in respect of Jr. College or Student's Welfare Officer or Programme coordinator for admission to under graduate courses? \*

Do you have Certificate of Debate / Essay/ Eloquution issued by the District Sports Officer that the applicant has represented the Institute at Xth and / or XIth Std. in District, State, National, International level tournaments? \*

Do you have Certificate of participation in Sports/Games issued by the District Sports Officer that the applicant has participated the College at XI and / or XII Std. in International, National, State, District competition? \*

Is your parents are/were the employees are on establishment of the Maharashtra Agricultural Universities and on deputation to Agricultural Universities in Maharashtra or MCAER? \*

**No Objection Certificate from employer if employed.**

No file chosen  
(Only .PDF, .JPEG, .JPG files allowed And File size upto 500 KB)

**Undertaking in Appendix -F regarding cleanliness habits \***

No file chosen  
(Only .PDF, .JPEG, .JPG files allowed And File size upto 500 KB)

**Self-Declaration letter in the prescribed format (Appendix -D) confirming the authenticity of the uploaded original copies. \***

No file chosen  
(Only .PDF, .JPEG, .JPG files allowed And File size upto 500 KB)

Save And Next Back

14) Once the Examination details are filled, the screen will show **Weightages** in details, you can check the weightages & click on the **Next** button to proceed.(Weightages are based on the Academic points, Entrance exam percentile, and special reservation.

Note: All \* marked fields are mandatory

Weightages	B.Sc.Honours (Agriculture)	B.Sc.Honours (Horticulture)	B.Sc.Honours (Forestry)	B.F.Sc. (Fishery Science)	B.Tech (Biotechnology)	B.Tech. (Food Technology)	B.Tech (Agriculture Engineering)	B.Sc.Honours (Community Science)	B.Sc. (Honours) Agri Business Management
Academic Points(12th/Diploma Marks)	57.83	57.83	Not eligible	Not eligible	57.83	57.83	57.83	57.83	57.83
Entrance Exam	MHT-CET	MHT-CET	Not eligible	Not eligible	MHT-CET	MHT-CET	MHT-CET	MHT-CET	MHT-CET
Entrance Exam Percentile	81.0000000	81.0000000	Not eligible	Not eligible	81.0000000	81.0000000	81.0000000	81.0000000	81.0000000
Weightage Points	0	0	Not eligible	Not eligible	0	0	0	0	0
Total Points	81.0000000	81.0000000	Not eligible	Not eligible	81.0000000	81.0000000	81.0000000	81.0000000	81.0000000

Description of Weightage Point

Weightage bifurcation	B.Sc.Honours (Agriculture)	B.Sc.Honours (Horticulture)	B.Sc.Honours (Forestry)	B.F.Sc. (Fishery Science)	B.Tech (Biotechnology)	B.Tech. (Food Technology)	B.Tech (Agriculture Engineering)	B.Sc.Honours (Community Science)	B.Sc. (Honours) Agri Business Management
Vocational Subject 1: Not selected	0	0	Not eligible	Not eligible	0	0	0	0	0
Vocational Subject 2: Not selected	0	0	Not eligible	Not eligible	0	0	0	0	0
Agriculturist Certificate	0	0	Not eligible	Not eligible	0	0	0	0	0
NCC, J or C Certificate/Air /Army/Naval wings/N.S.S. for at least 240 hrs/Special Camp.	0	0	Not eligible	Not eligible	0	0	0	0	0
Certification of participation in District, State, National, International level tournament / competition in games and sports etc.	0	0	Not eligible	Not eligible	0	0	0	0	0
Those whose parents are/were the employee are on establishment of the Maharashtra Agricultural Universities and on deputation to Agricultural Universities of Maharashtra or MCEAR.	0	0	Not eligible	Not eligible	0	0	0	0	0
Certificate of Debate/Essay / Elocution Competition of State Level Competition issued by the concerned Organization.	0	0	Not eligible	Not eligible	0	0	0	0	0
Weightage Point total	0	0	Not eligible	Not eligible	0	0	0	0	0
Applicable Point to Weightages	0	0	Not eligible	Not eligible	0	0	0	0	0

Note: Weightage Point total will be considered as Maximum 20 or lesser whichever is applicable

**Next**

15) Upload the **photo & signature**. Once both the photo & signature are uploaded, click on **Save & Next** to proceed.

For photo and signature Zoom in and Zoom out cursor is made available. Also Candidate can use Capture from Camera option. Once file is selected and photo crop is done. Click on Crop and upload button.

Applicant Registration

80% Completed

Note: All \* marked fields are mandatory

Personal Details | Other Detail | Academic Detail | Entrance Exam Details | Weightages | **Photo and Sign**

**Photo and Sign**

Upload Photograph/फोटो अपलोड करा



Choose File | No file chosen (Only images files allowed) | Capture From Camera



Upload Signature/स्वाक्षरी अपलोड करा



Choose File | No file chosen (Only images files allowed) | Capture From Camera

Upload Signature

- The size of the Photograph should fall between 15 KB to 50KB. छायाचित्र आकार १५ केबी ते ५० केबी दरम्यान असावा.
- The size of the Signature should fall between 5KB to 20KB. स्वाक्षरीचा आकार ५ केबी ते २० केबी दरम्यान असावा.
- Photograph/Signature should be in JPEG format. छायाचित्र / स्वाक्षरी जेपीएफ्डी स्वरूपात असावी.
- The width of the Signature should be 256 pixels.
- The height of the Signature should be 64 pixels.
- Signature should be in JPEG / JPG format only.
- The size of the Signature should fall between 5KB to 20KB

**Save And Next** | **Back**



16) After filling all the details, check the application preview along with the uploaded documents. Once the application seems to be correct then click on declaration & submit the application. If you have any query in the application flow then click on Edit application button. **(Note: Once application form is submitted, you are not allowed to change any details in the application).** Click on OK button and proceed.

The screenshot displays the 'Agriculture Final Confirmation' page. At the top, it identifies the user as 'devcapadmission' and the institution as 'State Common Entrance Test Cell, Maharashtra State'. The page is divided into several sections:

- Applicant Details:** Includes a photo of the applicant, a signature, and the application number 'AGR21020000037'. It also shows the application form is scrutinized by '11102\_FC\_2'.
- Personal Details:** A table containing personal information:
 

Aadhaar No	PAN No	Candidates Full Name
Gender	Birth Date	E-Mail
State	Mobile No 2 (Optional)	Father's Occupation
Mobile No		Service
Family Annual Income		
1,00,001 - 1,50,000		
Candidate's Father's Name	Mother's Name   Name should be as per before marriage	Mother's Name   Name should be as per After Marriage
RAVINDRA manoj jadhav	SUSHAMA RAVINDRA jadhav	SUSHAMA RAVINDRA JADHAV
- Document List:** A table listing uploaded documents with 'View History' links:
 

NRI Certificate	View History
SSC Marksheet	View History
HSC Marksheet	View History
TC Certificate	View History
MHT_CET PCM Marksheet	View History
Undertaking in Appendix_F Certificate	View History
Self_Declaration Appendix_D Certificate	View History
- Declaration Section:** A checkbox labeled 'Declaration By Applicant' is checked. Below it is a paragraph of text: 'I have read all the rules of admission published in the Centralized Admission Process Information Brochure and Government Notifications and Resolutions and amendments to them and on reading and understanding these rules and procedures, I have filled this application form for admission to Agriculture course/s for the Academic Year 2020-21. The information Filled in by me in this application is true to the best of my knowledge & belief and matches with the documents I have uploaded. . If at later stage, it is found that I have furnished wrong information and uploaded the wrong document or submitted false/forged certificate(s). I am aware that my admission will stand cancelled and fees paid by me will be forfeited. Further legal action as per the provisions of the relevant laws will be initiated by CET Cell/ Admitting College.'
- Buttons:** Two buttons are present: 'Submit Application' (highlighted with a red box) and 'Edit Application'.

The dialog box is titled 'AgricultureFinalConfirmation' and contains the following text:

devcapadmission.mahaitgov.in says

Once Application form is submitted then edit in application form is not possible, Are you sure you want to submit application form ?

At the bottom of the dialog box are two buttons: 'OK' (highlighted with a red box) and 'Cancel'.

- 17) Once the application is previewed & submitted successfully then the page will be redirect to the option form for selecting college preferences. If the candidate wants any college from the college list then select the particular college & click on down arrow Button(Green button). If candidate don't want any college from the selected preferences then select that particular college and click on Upward button(Red button).and if candidate want to reshuffle the preferences then select the college and drag on the preference number . Once the preference list is ready, kindly click on the submit button.

**Agriculture** Session timeout in 20:00 **सं:00** **ankitjadhav93**

**State Common Entrance Test Cell, Maharashtra State**  
8th Floor, New Excelior Building, A. K. Nayak Marg, Fort, Mumbai-400001. Phone (Boardline): 022-22016153/57/59

**Preference:**

(Note: For Filing of Option form and to set preference for selected college options, Applicant must select from the list of College Name and click on Down Button. After click on Down button college name will appear in Preference box with default preference as 1,2,3...etc. ) Applicant must select those College first for which they want preference to be as 1, then select 2nd and simultaneously.)

Search by College Code, College Name or Address

College Code	College Name	Course Name	District Name	Address
11102	Rajeshi Shahu Maharaj College of Agriculture	Bsc Honours (Agriculture)	Kolhapur	Old Pune Benglore Road, Rajaram College Near Shivaji University, Vidyanagar MAHARASHTRA Kolhapur Karvir
11103	College of Agriculture	Bsc Honours (Agriculture)	Dhule	Parola Road MAHARASHTRA Dhule Dhule
11104	College of Agriculture	Bsc Honours (Agriculture)	Akola	Akola MAHARASHTRA Akola Akola
11105	College of Agriculture	Bsc Honours (Agriculture)	Nagpur	Nagpur MAHARASHTRA Nagpur Nagpur (Urban)
11106	College of Agriculture	Bsc Honours (Agriculture)	Gadchiroli	At. Sonapur. Gadchiroli. 442 605. MAHARASHTRA Gadchiroli Gadchiroli
11107	Shri Shivaji College of Agriculture	Bsc Honours (Agriculture)	Amravati	Amravati MAHARASHTRA Amravati Amravati
11108	Anand Niketan College of Agriculture	Bsc Honours (Agriculture)	Chandrapur	At Post. Warora MAHARASHTRA Chandrapur Warora
11110	College of Agriculture	Bsc Honours (Agriculture)	Latur	Latur MAHARASHTRA Latur Latur
11111	College of Agriculture	Bsc Honours (Agriculture)	Jalna	Badnapur MAHARASHTRA Jalna Badnapur
11112	College of Agriculture	Bsc Honours (Agriculture)	Bied	At Post. Ambejogal MAHARASHTRA Bied Ambejogal
11114	College of Agriculture	Bsc Honours (Agriculture)	Ratnagiri	At Post. Dapoli MAHARASHTRA Ratnagiri Dapoli
11115	College of Agriculture	Bsc Honours (Agriculture)	Hingoli	Golegaon, Tal. Aundha (Nagnath) Dist. Hingoli MAHARASHTRA Hingoli Aundha (Nagnath)
11116	College of Agriculture	Bsc Honours (Agriculture)	Nandurbar	Dhule Road. Nandurbar 425 412 MAHARASHTRA Nandurbar Nandurbar

If Applicant want any college from college list to be in the the preference then select the particular college and click on Down Arrow Button   If Applicant don't want any college in preference then select the particular college and click on Up Arrow Button

Preference	College Code	College Name	Course Name	District Name	Address
1	11101	College of Agriculture	Bsc Honours (Agriculture)	Pune	Shivajinagar MAHARASHTRA Pune Haveli
2	11109	College of Agriculture	Bsc Honours (Agriculture)	Parbhani	Parbhani MAHARASHTRA Parbhani Parbhani
3	11113	College of Agriculture	Bsc Honours (Agriculture)	Osmanabad	Osmanabad Kiri, Osmanabad Ter Road, MAHARASHTRA Osmanabad Osmanabad

**Submit** **Reset**

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- 18) All the details of the application if payment applicable will be provided.

Below are some of the cases where candidate will have to pay fees.

- If CET Application form filled in category and candidate submit application from in Open then the difference fee will be applicable.
- If Candidate has not given CET Application form and fill the form with NEET or JEE Entrance exam then applicable fees has to be paid.
- if applicant fills the CAP form for NRI then fees will be applicable.
- If applicant doesn't see any fees in the CAP Examination fees then click on submit button.

**Note: Please pay difference of Exam fee, if your category is changed during processing of your Application.**

**Payment Process**

**Application No**

**Candidate Name**

**CAP Examination Fee**

**CAP Examination Fee Paid**

**Payment status**

**Submit/संबमित करा**

**Click here to go to Dash board**

**Pay Now**



devcapadmission.mahaitgov.in says

Please check your online application carefully before making the payment. After making the payment, you will not be able to make any changes.

OK

Cancel

Wallet

Net Banking

Credit/Debit Card

IMPS

UPI

₹ INR 3/- (For all banks)

Paytm

19) Once the payment is done a receipt will be generated as below one showing that you transaction is successful.

Payment Details	
Dear User, Payment has already made using Application ID : AGRI20200000057, Kindly click on the continue button to update the payment details.	
Transaction Status:	Successful
Name:	Ankit Ravindra Jadha
Transaction ID:	201208521100721947
Application ID:	AGRI20200000057
Transaction Reference Number:	20201208111212800110168884602157650
Bank Reference Number:	19995818127
Bank ID:	ANDB
Amount:	800.00
Portal Fee:	0.00
Total Amount:	800.00
<input type="button" value="Continue"/>	

20) On the left side in the drop down of the Profile button, click on Dashboard button.

Application No: AGR2020000057

Action	Status	Date
Application Form Status	Submitted	08/12/2020

21) After scrutiny of application form and document from Facilitation centre, Candidate will get the SMS and candidate must check the status of application by click on Dashboard.

22) if application form is successfully approved by Facilitation centre in dashboard it will show as Application form Approved along with date of scrutiny.

Action	Status	Date
Application Form Status	Submitted	24/11/2020
Scrutiny Status	Application Form Approved	24/11/2020

23) if application form is Kept onhold by Facilitation Centre then in dashboard it will show as Application form OnHold

Action	Status	Date
Application Form Status	On Hold	08/12/2020
Scrutiny Status	Application Form On Hold	09/12/2020

Candidate must check why the application form is kept onhold by click on Student Detail(Post Scrutiny) tab.

Application No: AGR2020000057

**Personal Details**

Aadhaar No	PAN No	Candidates Full Name
Gender	Birth Date	E-Mail
Male	08/31/1998	ankitjadhav93@gmail.com

**Document List**

SSC Marksheet	Invalid
HSC Marksheet	Invalid
TC Certificate	Invalid
MHT_CET PCM Marksheet	Invalid
Undertaking In Appendix_F Certificate	Valid
Self_Declaration Appendix_D Certificate	Valid
Candidate Photo	
Candidate Signature	

Only document pertaining to invalid has to be uploaded by candidate. So candidate must click on Agri grievance button which will be available one time to the candidate to upload the relevant document.

SSC Marksheet	Invalid	Choose File   No file chosen Submit
HSC Marksheet	Invalid	Choose File   No file chosen Total Mark: Obtain Mark: Submit
TC Certificate	Invalid	Choose File   No file chosen Submit
MHT_CET PCM Marksheet	Invalid	Choose File   No file chosen Submit

Remark:  
Invalid

Candidate must click the concern Invalid Choose file button and upload the proper document and click on submit button(mark as blue). Do this activity for all the invalid documents. If you want to add any special reservation document then click on the yes button and submit the document. And Click on Final Submit button.

Application form will be again scrutinized by Facilitation centre and if it approved then refer point no 22 screen. And if it again kept on hold then candidate will get the chance to upload the document at the time of submission of grievance period( follow the step 23).

- 24) If Application is approved then in provisional and final merit list name will be appear.
- 25) Candidate will be eligible to participate in the subsequent CAP Rounds.
- 26) If candidate got any allotment then candidate must click on Agri Provisional Letter Menu button available at left side menu. And check the status of provisional allotted college.

Profile

- Create Agriculture Profile
- View and Apply
- College Preferences
- Exam Fees
- Agri Provisional Letter
- Grievance
- Agri Dashboard
- Agri Candidate grievance
- Agri Merit List

22016153/57/59

### CAP Round Status

Name Of Alloted College: XXXXXXXXXXXX      College Code: 11111      Details of admission are as follows date

Seat Allocated Quota: XXX

Candidate Home Board: XXX

Candidate Eligibility Quota: XXX

Category of the Candidate: XXX

Allocated Seat Category: XXX

Download Provisional Allotment Letter

Freeze
Float
Refuse

All the fields marked in red color will be field automatically. Candidate must click on download provisional allotment letter and goto the concerned institute.

- 27) Concern institute will scrutiny the application form and will do confirmation of the admission.

28) After successful confirmation of admission, in candidate login at Agri Provisional letter menubar as per college preferences Freeze, Float, Refuse Admission will be enabled.

Candidate must click on Freeze or float which will asked as per the college preference.

### CAP Round Status

Name Of Alloted College 11120	College Code11120	Details of admission are as follows
CET Application Form No. AGR00000041		
MAHA Agri Yrs CET 2020 Roll No AGR00000041		
Seat Allocated Quoata OBC		
MAHA Agri Yrs CET 2020 Score 99.7467580		
Candidate Home Board VASANTRAO NAIK MARATHWADA KRISHI VIDYAPEETH,PARBHANI	<a href="#">Download Provisional Allotment Letter</a>	
Candidate Eligibility Quota: OBC		
Category of the Candidate: OBC		
Allocated Seat Category: OBC		
<a href="#">Freeze</a>	<a href="#">Float</a>	<a href="#">Refuse</a>

After click on Freeze button applicant will get the below message

### Alert

Are you sure you want to Freeze the application form and document submitted by Candidate?

[OK](#) [CANCEL](#)

After click on Ok button below message will appear.

### Success

Candidate Details Freeze Successfully

[OK](#)

After click on OK, below screen will appear for seat acceptance fee payment

### CAP Round Status

[Go To Payment](#)

#### Payment Details

Dear User,

Payment has already made using Application ID : AGR00000041,

Kindly click on the continue button to update the payment details.

Transaction Status:	Successful
Name:	manoj d dhomane
Transaction ID:	201208521100721936
Application ID:	AGR00000041
Transaction Reference Number:	20201208111212800110168567202174419
Bank Reference Number:	19850424769
Bank ID:	ANDB
Amount:	1000.00
Portal Fee:	0.00
Total Amount:	1000.00
	<a href="#">Continue</a>

After click on Continue button it will be redirect it to payment gateway.

After success of the seat acceptance payment applicant admission is liable to be admitted.