

STATEMENT SHOWING THE POWERS DELEGATED BY THE MAHARASHTRA COUNCIL OF AGRIL. EDUCATION AND RESEARCH PUNE TO THE EXECUTIVES AND OFFICERS OF THE COUNCIL.

Sl. No.	Nature of power	Authority to whom the power is delegated	Remarks
1.	2.	3.	4.
A	a) Power to make appointments against sanctioned strength by direct recruitment or by allocation from Agri. Department of the State Govt. or by deputation from Govt. or Agri., Universities or other corporations foreign bodies etc. to all posts in the Council excepting Advisers and class - I officers of the Council b) Power to make appointments to the posts of advisers and other class I officers of the Council. c) Power to make appointment of personal staff for the Vice Chairman	Director General Chairman of the Council Vice Chairman	
A	2. Power to send staff on deputation to Agri. Universities, Government Departments etc. on such terms and conditions as Council may decide from time to time (including extension/termination of their deputation period).	Director General	
A	3. a) Power to create temporary posts upto the level of Jr. Class I on approved scale of pay or on consolidated pay for a period not exceeding six months. b) Power to get specified work done the expenditure on which does not exceed Rs. 10 lakh per item Rs. 15/- lakh Rs. 20/- lakh above Rs. 20/- lakh	MCAER Director General Vice Chairman Chairman MCAER	

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4. *	Power to fix <u>initial pay</u> for direct recruits at a stage higher than the minimum of the scale upto <u>maximum</u> of five advance increment	MCAER	
5.	Power to order promotion in accordance with the recruitment rules of the Council to posts which he is competent to fill in	Director General	Power exercisable subject to such general instructions if any as may be issued by the Council.
6.	Power to fixation of pay on promotion according to the council's rules in force from time to time.	Director General	
7.	Power to confirm, according to rules employees appointed to the various grades of services in respect of posts which he is competent to fill in.	Director General	
8. *	Power to make in respect of all posts stop-gap arrangements for a period not less than 16 days for holding addl. charge of posts and to sanction special pay equal to 10% of the presumptive pay of the equivalent or higher posts (subject to maximum of Rs. 500/- per month)	1) Director General 2) Jt. Director (Admin.)	1) Full power. 2) Powers are exercisable for making stop gap arrangement in respect of C.III and IV employees
9.	Power to make <u>officiating appointment</u> upto four months by promotion in respect of posts which he is competent to fill in	Director General	Applicable to posts fallen vacant due to the incumbents proceeding on leave or training etc.
10.	Power to allow the Council's employees to whom he can appear to cross the Efficiency Bar.	Director General	Full powers.

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11.	Power to accept resignation of employees to whom he is competent to appoint	Director General	Full powers
12*	Power to take disciplinary action and inflict major punishment including dismissal from service against any employee of the Council whom he is competent to appoint in accordance with the conduct and Discipline Rules, of the Council as may be applicable from time to time.	1) Director General; 2) Jt. Director (Admn.)	1) Full power. 2) In respect of Cl.III & IV employees. This power includes grant of subsistence allowance during suspension as applicable under service rules.
13 *	Power to allow the Council employees (inclusive of employees on deputation) to retain the honorarium and fees received by them from other bodies in due performance of their duties.	Member Secretary	-
14 *	a) Power to grant maximum two advance increments to the employees of the Council to whom he can appoint, for outstanding and meritorious work done by them. b) Power to grant maximum two advance increments for Advisers and Class-I officer	Member Secretary MCAER	As per procedure laid down by State Council
15 *	Power to depute an employee for training in India to the courses considered beneficial to the working of the Council and sanction expenditure thereon.	Member Secretary	Full powers

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A 16.	Power to suspend a lien or transfer a lien from one post to another post	Director General	Full powers in respect of employees whom he can appoint.
A 17.	Power to allow the Councils employee to proceeded on duty outside the limit of his charge and to allow pay and allowances(including T.A.) for such duty.	1) Director General 2) Jt. Director(Admn.)	1) Full powers 2) For Class III and Class IV staff.
A 18.	Power to sanction special casual leave to all employees of the Council as per State Govt. rules in force from time to time.	Director General	Full powers
A 19.*	Confidential Reports Initiating Authority Reviewing Authority 1) Member Secretary Vice Chairman Vice Chairman 2) Advisers and Officers Member Secretary Vice Chairman 3) P.S. To Vice Chairman Vice Chairman Vice Chairman 4) Non gazetted staff Concerned Adviser M.S. or Officer 5) Personal staff of V.C. P.S. to V.C. Vice Chairman		
A 20.	c) Power to grant all kinds of leave except special disability leave and study leave to the Advisers and Sr. Adm. Officer of the Council d) Power to grant all kinds of leave except special disability leave and study leave to other staff of the Council	Director General Jt. Director(Admn.)	Upto 120 days at a time Upto 120 days at a time
A 21.*	Power to grant maternity leave to female staff members and related Leave to male employees	Director General	As per Council rules in force from time to time.
A 22.	Power to commute retrospectively periods of absence without leave into extraordinary leave in respect of employees whom he can appoint	Director General	Full powers limited to 90 days in respect of temporary employees and one year in respect of permanent employees.

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23.*	Power to sanction reimbursement of medical expenses to the employees in accordance with the rules of the Council	3) Director General 4) Jt. Director (Admn.)	1) Full power 2) For Cl. III and IV
24.*	Power to sanction following advances to the employees of the Council i) Advance for purchase of conveyance subject to budget provision ii) Advance for purchase of handloom cloth iii) Festival advance iv) Advance for construction, purchase repair to house subject to budget provision v) Advance of pay and T.A. on transfer vi) Budget advance vii) Leave salary advance viii) Leave travel concession advance	Director General; Jt. Director (Admn.)	Full Power For Class III and IV employees as per rules if any Prescribed by the Council from time to time.
25.	Power to sanction refundable advance from Central; provident fund or other provident funds of the employees.	Jt. Director (Finance)	As per rules of the respective funds
26.	Power to incur entertainment expenditure	Director General	Full powers subject to budget provision.

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27.*	Power to incur entertainment expenditure III) At the meeting of the University and other officials convened by them Rs.25/- per member per day. IV) On other occasion upto Rs.250/-	All Directors Jt. Director (Admin.)	Subject to budget provision.
28.*	Power to sanction overtime allowance to the <u>Vehicle Drivers</u>	Jt. Director (Admin.)	As per rules of State Council
29.*	Power to incur any other contingent expenditure not covered by the above items upto Rs.5000/- at a time -----do----- Up to Rs.10,000/-	Directors and Jt. Director (Admin.) Director General	Subject to budget provision given to them. -----do-----
30.*	Power to sanction <u>installation of telephone and telecommunication equipments</u> both for office and residence of officers.	Director General	-----do-----
31.	Power to sanction <u>telephone and trunk call bills of office telephone</u>	Jt. Director (Admin.)	-----do-----
32.	Power to sanction <u>telephone and trunk call bills of residence telephone</u>	Respective officers to whom the residence telephone is given	-----do-----
33.*	Power to fix the <u>amount of security required for the administrative matters/work of the Council</u>	Jt. Director (Admin.)	As per the rules of the State Council.

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34 *	Power to write off <u>irrecoverable</u> value of stores, <u>loss</u> of council's money	1) Jt. Director (Admn.) 2) Director General 3) MCAER	1) Upto Rs. 2000/- in each case. 2) Upto Rs. 10,000/- in each case subject to the conditions that (i) the present procedure does not disclose a defect of system the amendment of which requires the order of the council and (ii) there is no serious negligence on the part of some individuals officer which might possibly call disciplinary action 3) Full powers
35 *	Power to write off <u>unservicable</u> articles of deadstock	1) Jtg. Director (Admn.) 2) Director General	1) Upto Rs. 10,000/- in each case 2) Full powers.
36 *	Power to write off petty losses of irrecoverable value of stores due to theft where the police recommends classification as undetected "A summary"	1) Director General 2) Jt. Director (Admn.)	1) Full powers 2) Upto Rs. 5000/- in each case.
37 *	Power to write off petty losses of irrecoverable value of stores in theft cases which have been detected and which have resulted either in acquittal or conviction of an officer or officers.	Director General	Full powers.- In each case subject to (i) in the case of acquittal it has been advised by the competent authority that it is not expedient to prefer an appeal or revision application (ii) in the case of conviction all the possible efforts have been made to recover the value of stores

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38.*	CONTINGENT EXPENDITURE Power to sanction expenditure on demurrages and wharfage charges	Jt. Director (Admn.)	Upto a limit equal to the value of the article or Rs. 2000/- whichever is less in a single case subject to the condition that - (i) the demurrage paid does not exceed the value of the article (ii) no negligence or avoidable delay is involved and the delivery is taken immediately/ (iii) Cases involving expenditure exceeding Rs. 1000/- in a single case are reported to the Council
39.	Power to purchase subject to the budget provision by calling tenders quotations or rate contract basis a) Furniture, fixtures, vehicles and other equipments, such as typewriters, duplicators, camera-phone, photo copiers, calculating machine computers, I.T. & audio visual apparatus, M/C and such other articles required for office use. b) Spare part, maintenance, repairs and purchase of equipments and other stores for working of the machines (including transport vehicles) c) Stationery, forms and other consumable stores, clothing to peons and drivers d) Other necessary articles/stores required for conducting the activities of the Council and not covered by the above items (a) to (c)	Jt. Director (Admn.) Senior Most Director Director General Director General Jt. Director (Admn.) Director General Jt. Director (Admn.) Director General Jt. Director (Admn.)	Upto the value of any individual purchase not exceeding Rs. 15,000 Upto the value of any individual purchase not exceeding Rs. 25,000/- Full Powers Upto the value of any individual purchase not exceeding Rs. 25,000/- Full powers Rs. 15,000/- Full Power Rs. 15,000/- Full Power Rs. 15,000
40.*	Power to enter into Annual Rate contract for the servicing of office machines and equipments such as typewriters, duplicators, franking and calculating machine, computers, Fax and Xerox machines	Jt. Director (Admn.)	Full powers subject to the availability of funds

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41.*	Deleted.		
42.*	Deleted.		
43.*	Power to <u>purchase petrol, diesel, oil and other fuels and lubricating oil for vehicles and other machines.</u>	Director General/ Jt. Director (Admn.) /Directors	Full power subject to availability of funds.
44.	Power to dispose off by auction, calling tenders, negotiations or otherwise/surplus stores, sundry scrap and unserviceable materials and other movable property (book value not exceeding to Rs 1,00,000/-)	Director General	Full power
45.	Power to declare the stores and other movable property as surplus to the requirement before disposal 2.	Member Secretary	
46.	Power to deposit the council's money with the bankers of the council and to open for this purpose current or saving accounts with any nationalised bank, scheduled bank or cooperative bank and operate them on behalf of the council.	Director General	With the approval of the Council
47.	Power to invest the council money temporarily in term deposits with any nationalised bank/scheduled bank or cooperative bank and operate them on behalf of the council in such a manner as may be decided by the Council from time to time.	Director General	
48.*	Deleted		

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49. *	Power to sanction sitting allowance to the non-official members of the council and also to countersign their T.A. claims in respect of the journey for council's meetings sub committee meetings or council's work. Also T.A. claims of other outside experts invited for the council's meeting etc.	Jt. Director(Admn.)	As per rules made/adopted by the Council from time to time.
50.	Power to countersign the T.A. claims in respect of the staff transferred to this council from State Government or other foreign bodies	Director General Jt. Director(Admn.)	Only for Advisers and officers For other staff
51.	Power to countersign the T.A. claims of the staff and officers of the council as Controlling officer	Director General Jt. Director(Admn.)	Only for Advisers and officers For other staff.
52. *	Power to act as Receiving as well as drawing and disbursing officer for all funds of the Council, issue valid receipts, discharges on behalf of the Council and render proper account of receipts and expenditure of these funds	1) Director General 2) Jt. Director(Finance)	

	2	3	4
53	c) Power to accord administrative approval to civil works or construction of buildings (including residential) and roads and for incurring expenditure thereon for an amount not exceeding to Rs5,00,000/- for each work. d) Power to accept tenders for works upto Rs. 5,00,000/- for each work	Director General	i) Power of according administrative approval is inclusive to power to incur cost of all components of the work of the project such as - Water supply and drainage - Electrification - Mechanical portion such as pumps, electric works and accessories and other ancillary parts or structures for lifts etc. ii) Administrative approval means permission of the Competent authority to take up their work subject to preparation of detailed plans and estimates for this work and subject to technical sanction. iii) Normally no work can be started without according administrative approval and technical sanction. However, in special cases work can be started with the administrative approval of the Competent authority for which least prorata proforma estimate is ready indicating financial liabilities
54*	Power to sanction subject to budget provision expenditure on normal maintenance and repairs to roads and buildings and other property in the possession of the council	3) Director General 4) Jt. Director (Admn.)	1) Major repairs 2) For petty repairs
55*	Power to fix rent, compensation for the lands buildings, premises of the council, rent for residential quarters, to be recovered for the council's employees in accordance with the rules prescribed by the Council from time to time	Director General	Deleted
56	Power to ensure and keep insured the council's properties against loss or damage by fire or otherwise with Government Insurance Funds/Govt. approved Insurance companies	Jt. Director (Admn.)	

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57.	Power to enter into agreement, contracts, etc. and to execute instruments, deeds and contracts etc., on behalf of the council. Such of the documents as required common seal of the council may be executed by the Member Secretary with the specific authority of the Council.		
58. *	Power to sanction payment of professional fees and or travelling allowance to legal Adviser-experts, consultants etc.	Director General	Full power
59. *	Power to (a) institute of conduct and defend legal proceedings by or against the Council or its officers or otherwise concerning the affairs of the Council and to incur expenditure on that behalf.	Director General	With approval of the Vice Chairman with subsequent ratification of State Council
60. *	Power to sanction expenditure on ceremonial occasion upto a limit of Rs.25,000/- (Rs. Twenty Five thousand only) per occasion.	Member Secretary.	
61. *	Power to sanction designing and other activities related to documentation	Member Secretary	Full powers subject to ratification of Vice Chairman
62. *	Printing of leaflets	Member Secretary	---do---
63. *	Power to arrange workshops/seminars/lectures and training programmes.	Member Secretary	---do---

* Modifications, alterations, deletions effected on the basis of approval of the Council's 42nd Meeting dated 3-4-1998

विषय क्र.५ महाराष्ट्र कृषि विद्यापीठ परिनियम १९९० मधील तरतुद १२ मध्ये सुधारणा करून जीव रसायनशास्त्र या विषयाकरिता मफुकुवि राहुरी या विद्यापीठात स्वतंत्र अभ्यास मंडळ स्थापन करण्याबाबत...

या विषयावर सविस्तर चर्चा उघो न महाराष्ट्र कृषि विद्यापीठ परिनियम १९९० मधील तरतुद १२ मध्ये सुधारणा करून जीव रसायनशास्त्र या विषयाकरिता स्वतंत्र अभ्यास मंडळ स्थापन करण्यासाठी शासनाकडे शिफारस करण्यात यावी.

विषय क्र.६ कृषि परिषदेतील जाहिरातीची देयके अदा करण्यासाठी शक्तीच्या प्रत्यायोजनामध्ये (Delegation of Powers) नवीन बाबींचा समावेश करणेबाबत...

यावर सविस्तर चर्चा झाली व खालीलप्रमाणे ठराव करण्यात आला.
ठराव- कृषि परिषदेतील जाहिरातीची देयके शासन मान्य दराने अदा करण्यास प्रति वर्तमानपत्राकरिता सहसंचालक (प्रशासन) यांना रुपये १५,०००/- पर्यंत व महासंचालक यांना पूर्ण अधिकार देण्यास मान्यता देण्यात आली. त्यानुसार शक्तीच्या प्रत्यायोजनामध्ये अ.क्र.६४ पुढीलप्रमाणे वाचण्यात यावे.

Sr. No.	Nature of power	Authority to whom the power is delegated	Remark
64	Power of sanction bills towards advertisements published through DIGR/ Regional Publicity Offices.	Director General Joint Director (Administration)	Full Power/Rs.15,000/- (per advertisement) Subject to availability of funds.

विषय क्र.७ कृषि परिषदेने केलेल्या शक्तीच्या प्रत्यायोजनामधील (Delegation of Powers) अनुक्रमांक २९ मध्ये अंशतः सुधारणा करणेबाबत..

या विषयावर सविस्तर चर्चा होऊन खालीलप्रमाणे ठराव करण्यात आला
ठराव- कृषि परिषदेने केलेल्या शक्तीच्या प्रत्यायोजनामधील (Delegation of Powers) अनुक्रमांक २९ मध्ये प्रस्तावित केलेली अंशतः सुधारणा मान्य करण्यात येऊन महासंचालक यांना रुपये २०,०००/- पर्यंत आणि संचालक / सहसंचालक (प्रशासन) यांना रुपये १०,०००/- ची देयके मंजूरीचे अधिकार प्रदान करण्यात येतात. त्याप्रमाणे अनुक्रमांक २९ मध्ये खालीलप्रमाणे सुधारणा करण्यात यावी.

No	Item	Authority	Existing	Revised	
29	Power to incur any other contingent expenditure not covered by the above item.	Director General	Rs.10,000/-	Rs.20,000/-	Subject to the budget provision.
		Directors & Joint Director (Admn.)	Rs.5,000/-	Rs.10,000/-	— —

विषय क्र.८ माध्यमिक शाळांमध्ये कृषि विषय अनिवार्य करण्याबाबत..

या विषयावर सविस्तर चर्चा होऊन सर्वथ सदस्यांनी कृषि क्षेत्राचे महत्त्व व माध्यमिक शाळांमध्ये त्यातील लोकसंख्या पाहता कृषि विषय अनिवार्य असावा असे मत प्रदर्शित केले. त्याप्रमाणे खालील ठराव करण्यात आला.